

**Town of Carlisle Affordable Housing Trust**  
**Minutes**  
February 26, 2015

**Present:** Vanessa Hunnibell Moroney, Chair; Nathan Brown; Karina Coombs; John Gorecki; Carolyn Ing; Peter Scavongelli; Douglas A.G. Stevenson.

**Guests:** Alan Lehotsky, Chair, Carlisle Housing Authority; and Elizabeth DeMille Barnett, Housing Coordinator.

1. **Meeting called to Order** at 7:00 p.m. by Vanessa Moroney, Chair
2. **Approval of Minutes.** Douglas Stevenson made a motion to approve the January 20, 2015 Minutes. John Gorecki seconded the motion. All aye, the motion passed.
3. **Old Business**
  - A. **Carlisle Housing Authority 338 Bedford Road Ground Lease Group Home Duplex.** Alan Lehotsky, Chair, Carlisle Housing Authority (CHA) reported that the Housing Authority was currently evaluating the proposal it had received in response to its Request for Proposals (RFP) for 338 Bedford Road ground lease group home duplex.

Discussion followed on demolition of the existing 338 Bedford Road home on the portion of the 338 Bedford Road property, which is owned and will continue to be managed by the Affordable Housing Trust (CAHT). Mr. Lehotsky shared that the Housing Authority's preference was to have the existing structure demolished prior to the commencement of the group home duplex construction. Mr. Stevenson expressed continued interest in allowing the Carlisle Fire Department the opportunity to use the existing structure for training prior to demolition. It was agreed that Elizabeth D. Barnett, Housing Coordinator, would coordinate a meeting with Ms. Moroney, Mr. Stevenson, Timothy Goddard, Town Administrator, Gary Davis, Superintendent of Public Works, David Flannery, Fire Chief, and John Luther, Building Commissioner to discuss the next steps.
  - B. **Fiscal Year 2015 Community Preservation Grant Application for Community Housing for Fiscal Year 2016-2018.** Nathan Brown reported that at the February 11<sup>th</sup> meeting of the Community Preservation Committee (CPC), there had been support for the Carlisle Affordable Housing Trust's Fiscal Year 2016 CPC Community Housing application.

The next step will be the CAHT coming to consensus with the CPC on the prerequisite CPC-CAHT Community Housing Grant Agreement. Mr. Gorecki volunteered to work with the CPC on the integration of proposed revisions provided by the CAHT.

- C. **Inclusionary Zoning next steps.** Ms. Moroney and others expressed continued interest in exploring the implementation of a bylaw which provided for this affordable housing option. Following discussion, consensus was the next step was to discuss this as part of the 2015 Housing Production Plan strategic goals.
- D **Rural Housing Summit.** Ms. Moroney distributed copies of letters which had been sent to State Representative Cory Atkins and State Senator Michael Barrett encouraging the support of the development of an Office of Rural Policy. Ms. Barnett reported that she had contacted both State Senator Daniel Wolf's and State Representative Stephen Kulik's Offices, who have both initiated legislative action for an Office of Rural Policy. State Representative Kulik's office volunteered to keep Carlisle updated on future development of this legislation.

**4. New Business**

- A. **2015 Housing Production Plan.** Ms. Moroney reported that she planned to have the Housing Production Plan Committee begin work in the next month. Discussion followed on the proposed timeline and goal for a first draft to submit to the Department of Housing and Community Development which would be August 2015 in order to have the document approved by November 2015.
- B. **Affordable Housing Education and Outreach.** Ms. Moroney proposed that the CAHT consider offering an affordable housing educational event, which might bring in speaker(s) from the state. Mr. Lehotsky shared that there had been a number of successful housing forums in the past. It was agreed that this would be discussed further.

**5. Next meeting date:** Thursday, March 26, 2015

**6. Meeting Adjourned:** Mr. Stevenson made a motion to adjourn which was seconded by Mr. Gorecki. All present aye, meeting adjourned at 8:10 p.m.

Respectfully submitted by Elizabeth DeMille Barnett, Housing Coordinator